



COLLEGE OF ARCHITECTURE SOLAPUR

Recognised by
COA New Delhi and
Affiliated to Solapur
University, Solapur

Sr.No. 63/1A, F.P.No.34,
Ujani Colony, Behind T.V.Tower,
Kumtha Naka, Solapur-413003.
M a h a r a s h t r a

Tele/fax No. 0217-2603950,2602188.

E-mail- archcoa_ssm@rediffmail.com
archcoa.ssm@gmail.com

Website- www.coasolapur.in

Quality assurance initiatives of the institution include:

1. Regular meetings of the Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented

Internal Quality Assurance Systems

Internal quality assurance systems in formulated in the institution on the basis of guidelines of, NAAC and the affiliating university.

IQAC during the last year has strengthened our quality management systems, resulting in the achievement of academic and institutional objectives, and greater alignment with policies, procedures, and systems prescribed by the external quality assurance agencies and regulatory authorities, through internal and annual external audits.

Internal Quality Assurance Cell (IQAC)

The IQAC of the college has initiated many qualities sustenance and enhancement measures from the last year. IQAC develops quality benchmarks and parameters for various academic programs.

Objectives

To improve the academic and administrative performance of the institution.

To facilitate the institutionalization of quality initiatives, for the improvement of the academic and administrative performance of the college.

Functions

IQAC has evolved an operational framework for quality assurance by integrating with all academic and administrative operations of the institution.

It associates closely with every academic operation of the institution to ensure that all operations have structured strategies and well-defined processes of delivery. This enables tangible measurement of performance, which will serve as a reference for sustaining and improving the quality of future initiatives.

It closely observes student support initiatives being delivered at various touch-points across the system, to identify deviations from student-centric approaches. Once such shortcomings are identified, the IQAC actively involved in the amendment and modification of processes/systems communicates the same and also plays a key role in ensuring firm adherence to these modifications.

It also continuously validates the conformity between academic and administrative delivery, to ensure that there is no disconnect in comprehensive effectiveness.



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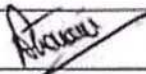
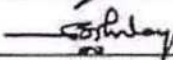
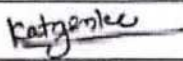
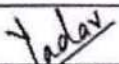
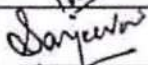
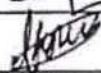
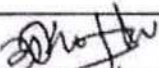
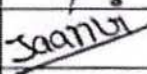
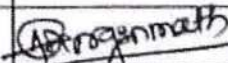
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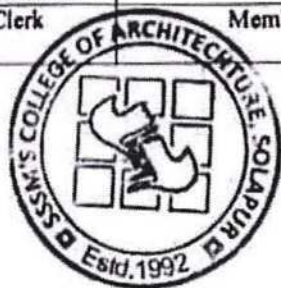
Date: 07/03/2022

Internal Quality Assurance Cell

Sr.No.	Name of Officials	Designation		Sign
1	Principal/ Management Representative			
1	Shri Gajanan Dharane	Management Representative	Ex-officio Chairman	
2	Ar. Bharat Mulay	Principal	Ex-officio Chairman	
2	Academic Co-ordinator/IQAC Co-ordinator			
1	Ar. A.N. Katgaonkar	Asso. Professor	Ex-officio Member Secretary	
3	TPO Representative			
1	Ar. Y. N. Konda	Prof. Design Chair	Member	
4	Faculty Representative from			
1	Ar. Prasad Patil	Asso. Professor	Member	
2	Ar. V.N. Yadav	Asso. Professor	Member	
3	Ar. S.G. Kulkarni	Assitt. Professor	Member	
4	Ar. Akshay Burnapure	Assitt. Professor	Member	
5	Student Representative			
1	Mr. Shubham Burudkar	General Secretary Student Council	Member	
6	Alumni Representative			
1	Ar. Asim Sindgi	Alumni Student	Member	
2	Ar. Ranjit Patil	Alumni Student	Member	
7	Industry Representative			
1	Ar. Deepak Konda	Konda Associates, Solapur	Member	
2	Ar. Shashikant Chincholi		Member	
8	Community Service Representative			
1	Mrs. Janvi Mokhiya	Social Worker	Member	
9	Administration Representative			
1	Shri N.R. Deshpande	Office Superintendent	Member	
2	Mrs. A.G. Horginmath	Sr. Clerk	Member	



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Ref No. SSMS COA/IQAC/2021-22/2

Date:

7th March 2022

Notice

All Ex-officio Secretary and IQAC Member are here informed that the meeting of IQAC members of Shri Siddheshwar Shikshan Mandal's College of Architecture, Solapur will be held on Wednesday, 9th March 2022 at 11.00 am.

Venue : Principal's Cabin

Agenda of Meeting

1. To discuss about Curriculum development process and prepare curriculum implementation plan- Teaching plan, lesson plan and assessment.
2. To plan for Academic Calendar of the institute taking into consideration the calendar from Council of Architecture, New Delhi.
3. To ensure uniform implementation of COA norms for students assessment.
4. To prepare and maintain course file and record of all activities.
5. To review of academic activities results and action plan for improvement.
6. To review the placement of students.
7. Any other point with the permission of the Chairman.



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IQAC**Action taken report on meeting 9th March 2022**

Agenda	Description	Action taken
Agenda no. 1	curriculum implementation plan- Teaching plan, lesson plan and assessment.	Teaching plan and lesson plans along with details of execution have been prepared. assessment in the form of 2-unit test (ISE) progressive reviews (ICA) by giving assignments, review and more exercises.
Agenda no. 2	prepare Academic Calendar of the institute	Academic calendar has been prepared stating schedule of commencement of the term, academic activities, extracurricular activities, midterm unit test schedule and tentative examination date has been prepared and circulate among students at the commencement of academic term.
Agenda no. 3	to improve quality of the students, work.	To improve the quality of work provision made for makeup classes on every Saturday, improvement test is scheduled in academic calendar. Feedback on faculty has been collected from students through google forms and analysed. Teachers are instructed to use ICT tools to improve teaching learning methods.
Agenda no. 4	to maintain the records of all activities -	All activities were recorded documented and uploaded on college website. Activity reports of curricular and extracurricular activities and activities related with societal concern and have been prepared.
Agenda no. 5	academic activities results and action plan for improvement	conducted make up classes, assignments, extra submission work, improvement test etc. and made provision for daily doubt solving session in the timetable. Teachers implementing innovative teaching learning tools to improve basic understanding skills of the students and more emphasis given on learning outcome and taken corrective measures. feedback taken from students twice in the semester - at time of commencing of semester and at the end of semester, it has been analysed and action has been taken.
Agenda no. 6	Placement of students	Sessions were conducted by the experts in the field through seminars along with continuous guidance to the student by career guidance cell. MOU has been signed with various firms to schedule campus interviews.
Agenda no. 7	faculty qualification upgradation, ICT tracing of faculty	As a policy every faculty member shall complete at least two FDP / STTP / MOOC QIP towards upgrading their competency. To form course e-content course is still in the process.

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At the outset Mr. Bharat Mulay welcome all the members and explained the aim and objective to all members. thereafter the agenda items were taken up for discussion with the permission of the chair.

Agenda No. 1 -To discuss about Curriculum development process and prepare curriculum implementation plan- Teaching plan, lesson plan and assessment.

It was suggested to prepare curriculum implementation plan- Teaching plan, lesson plan and assessment.

Agenda no. 2 -To plan for Academic Calendar of the institute taking into consideration the calendar from Council of Architecture, New Delhi.

It was suggested to prepare Academic Calendar of the institute taking into consideration the calendar from Council of Architecture, New Delhi.

Agenda no. 3 - To ensure uniform implementation of COA norms for student's assessment.

It was suggested to implement COA norms for students' assessment, to take necessary steps to improve quality of the students work by taking extra classes, giving assignment, by arranging DSS session (Doubt Solving Session) etc.

Agenda no. 4 - To maintain the records of all activities.

It was suggested to maintain the records of all activities – such as workshops seminars, events etc. and to prepare reports of the same.

Agenda no. 5-To review of academic activities results and action plan for improvement.

It was suggested to conduct make up classes, to give extra assignment, lab session, re test, additional test for improvement in results. it was decided to implement innovative teaching learning tools. it was re decided to have assessment of learning outcome and take corrective measures.

It was decided to collect comprehensive feedback from students, analyse and take corrective measures, twice in the semester.

Agenda No. 6 - To review the placement of students.

It was decided that efforts shall be taken to for campus interviews for the placement of students, and training for employability enhancement of students by the experts in the field by constituting a career guidance cell for training and placement of students. More efforts shall be taken to improve placement of the students.

Agenda No. 7 - Any other point with the permission of the Chairman.

It was suggested to take necessary steps for the faculty qualification upgradation, to organise ICT

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Notice2 :

All Ex officio Secretary and IQAC members are hereby informed that the meeting of IQAC members of Shri Siddheshwar Siddheshwar Shikshan Mandal's College of Architecture, Solapur will be held on the day Wednesday, 5th April 2023, at 10:30 AM.

Venue: Seminar Hall.

Agenda of Meeting

1. To discuss the Curriculum development process and prepare curriculum implementation plan- Teaching plan, lesson plan, and assessment for even semester 2023.
2. To ensure uniform implementation of COA norms as per NEP guidelines for architectural education.
3. To enhance the activities under Various Cells.
4. To start and do registration of new alumni activities in the academic year 2022-2023 and ahead.
5. To conduct and maintain files and records of all extra-curricular and co-curricular activities.
6. To review academic progress. Action plan for e-contain generation.
7. To review suggestions given by visiting as well as core faculty for college development.
8. Any other point with the permission of the Chairman.



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Minutes of the Meeting

The minutes of the meeting of the committee constituted for internal quality assurance cell was held on , 5th April 2023.at 10:30 AM at Seminar Hall Under the chairmanship of Ar Ashwini Katgaonkar. Below members were present –

Internal Quality Assurance Cell	Name of Officials	Designation	Sign
Management Representative	Shri Gajanan Dharane	Management Representative	Ex-officio Chairman
Principal	Ar. B. N. Muley	Principal	Ex-officio Chairman
Academic Co-Ordinator/ IQ Co-Ordinator	Ar. P. H. Patil	Asso. Professor	Ex-officio Member Secretary
TPO Representative	Ar. Y. N. Konda	Prof. Design Chair	Member
Faculty Representative	Ar. A.N. Katgaonkar	Asso. Professor	Member
	Ar. V.N. Yadav	Asso. Professor	Member
	Ar. S.G. Kulkarni	Asst. Professor	Member
	Ar. Akshay Burnapure	Asst. Professor	Member
Student Representative	Mr Swanand Kulkarni.	General Secretary Student Council	Member
Alumni Representative	Ar. Asim Sindgi	Alumni Student	Member
	Ar. Ranjit Patil	Alumni Student	Member
Industry Representative	Ar. Deepak Konda	Konda Associates, Solapur	Member
	Ar. Shashikant Chincholi		Member



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At the outset Ar. Ashwini Katgaonkar welcome all the members and explained the aim and objective to all members. Thereafter the agenda items were taken up for discussion with the permission of the Chairman.

Agenda No. 1 - To discuss about Curriculum development process and prepare curriculum implementation plan- Teaching plan, lesson plan and assessment for even semester 2023.

Discussion: -
1. Methods to create lesson plan for studio and theory
2. Detail lesson plan along with course contain development
3. Methods and marking scheme to adapt for midterm continuous assessment and end semester assessment

Agenda no. 2 - To ensure uniform implementation of COA norms as per NEP guidelines for architectural education (Form B)

Discussion: -
1. Points to be discuss on COA guidelines in syllabus making which will further forwarded to BOS, e.g. academic flexibility,
2. Publishing Course information on college website

9. Agenda no. 3 - To enhance the activities under Various Cells.

Discussion: -
1. Task and scale of the projects to be adapted
2. Policy about charges to be apply
3. Involvement of students and academic considerations

Agenda no. 4 - To start and do registration of new alumni activities in the academic year 2022-2023 and ahead.

Discussion: -
1. A representative from every batch to be selected
2. Activity to be proposed in current semester

Agenda no. 5- To conduct and maintain file and record of all extra-curricular and co-curricular activities.

Discussion: -
1. Non architectural activities to be promoted
2. How Art and cultural background of college to be improved
3. Funds approval for next finicial year

10. Agenda No. 6- To review of academic progress. Action plan for e-contain generation.

Discussion: -
1. Problems faced in implementation of lesson plan
2. Innovative methods to be implemented and tools to be used
3. Expert Lecture to be organized from architecture field

Agenda No. 7 - To review suggestions given by visiting as well as core faculty for college development.

Discussion: -
1. Summary of suggestions given by visiting and core staff

Agenda No. 8- Any other point with the permission of the Chairman.





IQAC

Action taken report on 5th April 2023.at 10:30AM at Seminar Hall Under the chairmanship of Ar Ashwini Katgaonkar.

Agenda	Description	Action taken
Agenda no. 1	About Curriculum development process and prepare curriculum implementation plan- Teaching plan, lesson plan and assessment for even semester 2023.	Teaching Plan and Lesson plans are approved
Agenda no. 2	Uniform implementation of COA norms as per NEP guidelines for architectural education (Form B)	Under the guidance of PAHU, Solapur syllabus has been revised by BOS
Agenda no. 3	Activities under Various Cells.	The schedule and calendar have been finalized
Agenda no. 4	To start new alumni activities in the academic year 2022-2023 and ahead.	Guideline finalised for alumni formation
Agenda no. 5	To conduct and maintain file and record of all extra-curricular and co-curricular activities.	Instructions are given to Ar Akshay Buranpure for record-keeping
Agenda no. 6	To review of academic. Action plan for e-contain generation	The first instruction was given to improve the e-library and secondly, all faculty were instructed to submit soft copies of course material
Agenda no. 7	To review suggestions given by visiting as well as core faculty for college development.	A review of the suggestions given by faculty done and will be considered.
Agenda no. 8	Any other point with the permission of the Chairman.	



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Suggestions by Ar. Sanjeevani Kulkarni

1. ACADEMIC STRUCTURE:-

i. All core, visiting faculties to work in coordination with one another. Suggestion and participation of all faculties for all the activities like inviting eminent professional, conducting programme, seminars, workshops, extra classes, tours, exams to go hand in hand for smooth functioning.

2. SHORT COMINGS:-

College is known by the students -so basically encouraging students to be in the campus and enjoy it regularly by providing -

i. Interactive Spaces to spend more time in campus is much needed, since our school and college are sharing a single campus, a certain separation is necessary.

a. library (lacks natural light for effective reading), extended studio hours, internet facility, few computers in the lab with latest desktops and graphic capabilities for students to work and display.

b. Designed Sit outs, open areas gathering spaces, canteen.

c. Playground to encourage sports.

ii. Conducting activities, hands on workshops, competitions within the students by making groups/batches from students of all classes.

iii. Reading, sketching, etc. clubs to be created for get together with professional and other professional fraternity.

3. ACADEMICS:-

i. Introducing small scale design problem or time bound programme submission lasting for 2- 3 weeks. Hence aim to complete at least 3-4 design problems with variety.

ii. Site visit for technical subjects to be mandatory by coordinating with visiting faculty for identifying such projects.

iii. Arrange study tours based on theme – like Academic design problem, institutional, industrial, heritage, hospitality, etc.

iv. To put a proposal for annual pattern or remodeling exam pattern (to conduct exams annually) which will give a precious extra month for tours, documentation etc. and also save the institute the burden of conducting juries and exams twice a year.

v. Encourage students with concession in fees to learn computer classes apart from syllabus.

vi. Sponsorship or MOU with building materials manufacturers and dealers for samples, brochures etc.

3. CO-STAFF:-

i. Fresher's should be considered for teaching after completion of training period of minimum 1-2 years (academically 1 year at least) in the college with senior staff.

4. VISITING FACULTY:-

i. Preferences of subjects to be discussed with visiting staff before allotment.

5. PROFESSIONALS BY SPECIALIZATION OR EXPERIENCE:-

i. Architects specialized in particular field are always welcome. It will enhance the quality of the students and faculty also.

6. BUILDING INFRASTRUCTURE:-

i. We need to upgrade with display boards, exhibits of works and models of students, architects works.

ii. Repairs, proper maintenance and cleanliness of furniture, equipment's etc.

iii. model-cutting table in studio, lockers, printers, Xerox machine, wi-fi connectivity to be made available to students etc.

7. LIBRARY /MUSEUM:-

1. library book list and sources from reputed colleges can be referred for procuring new books

2. If any particular book, magazine or any material is felt necessary, permission to purchase may be granted.



Ar. Sanjeevani Kulkarni
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As discussed in meeting between management and all core / visiting faculties suggestions for betterment of colleges.

Changes are required in academic structure

- As discussed in meeting, weekly review of students work and staff is needed
- Third person for review for staff performance might help
- Good blend of senior and junior faculty needed
- More guest lecture from industry along with academics to be arranged
- Workshop and students activities to promote good working culture.
- More software, industry oriented to be taught or arranged for students in campus.

Correction needed

- All faculty members should be selected after proper interview and demo of teaching in case of structure and theory subjects
- Need proper teaching experience
- Minimum experience of 3 years to 5 years should be mandatory before teaching 1 year students
- Junior staff can assist senior no direct teaching should be allotted for them
- In case needed junior staff can attend session of senior faculty for same

Suggestions and feedback on Co staff.

All co staff are cooperating and workload distributed evenly

Visiting faculties preference subjects willing to take next semester.

NA

- Senior Staff from other universities
- For guidance as workshop or seminar
- AR Parag Narkhede sir for Thesis and paper writing

Building infrastructure?

- Rest room for students as majority are girl students
- Provision of lockers for students
- provision or space for students for eating tiffin
- provisions of canteen or food in case of emergency
- Provisions of stationary material files sheets
- Provision of printing of sheets for third years to thesis students

Requirements

- Plotter
- E-library
- Workshop for activities
- Material permanent display

BY
V.N.YADAV



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Dear Principal and Management Team,

SSSM's College Of Architecture, Solapur.

Following are my suggestions to initiate progress

a. Academics, College Ideology

- Timetable and lesson plan must be ready one week before semester starts
- Complete 16 weeks must be given to teaching and in 17th week ICA can be done
- Teaching methodology need to be reviewed by subject expert
- Subject methodology need to adopt on basis of CO and Subject Objective in syllabus
- Subject expert team must be created to review lesson plan- 15days module and outcome must be plan
- From 16 week complete syllabus in 14 week and 2 weeks must be allotted for filed knowledge and professional update for theory subject
- Every staff must submit weekly monthly and end semester attainment
- There are some institution willing to sign MOU knowledge exchange and students exchange; we need to do initiative
- College need to set certain base line and minimum level of work expected for every semester
- Selected students must be expose to competitions ,work of other colleges
- We need to work on portfolio making presentation technique, documentation other than academics
- Considering catchment area of our college we need to develop communication skill ,architectural language and vocabulary
- Professional MOU must be signed and all semester students must go to architects offices in Solapur for minimum of one hour/day
- Workshops ,case studies ,seminars must be in line with course outline and planned accordingly
- College need to go hand in hand with advancement in industry, teaching methods, new subjects, Softwares and technology

b. Staff selection and subjects

- Identification of staff along with current staff on basis of their expertise subject and knowledge; we already have some architects who are recognized at national level and local level..... like Ar Mahesh Patil, Ar Ajit Harisangam, Ar Rahul Khamitkar, Ar Shailendra Surana, Ar Shriniwas Kanchi, Ar Snehal Zunjarwad, Ar Priyanka Dhuri, Ar Tejas Kore, Ar Amar Nagmode, Ar Bhavik Gandhi etc
- Selection of staff on basis lecture delivery, connecting with students.
- Identification of staff on their willing to learn and develop as devoted teacher.
- We need to select visiting staff and invite them as we have already received application regarding it.
- It is my request to select faculty which are having exposure to variety of cities and academic institutes other than our college
- Staff selection committee must be develop for selection of staff or staff suggestion

Timely Students ,Staff ,Parent, co-staff feedback and action plan on that needed on urgent basis

College infrastructure and college working committee

To encourage students and their interest art installations, wall installations needed

Outdoor work spaces must be developed for discussions and lectures

Printing options and 3d printers needed for students



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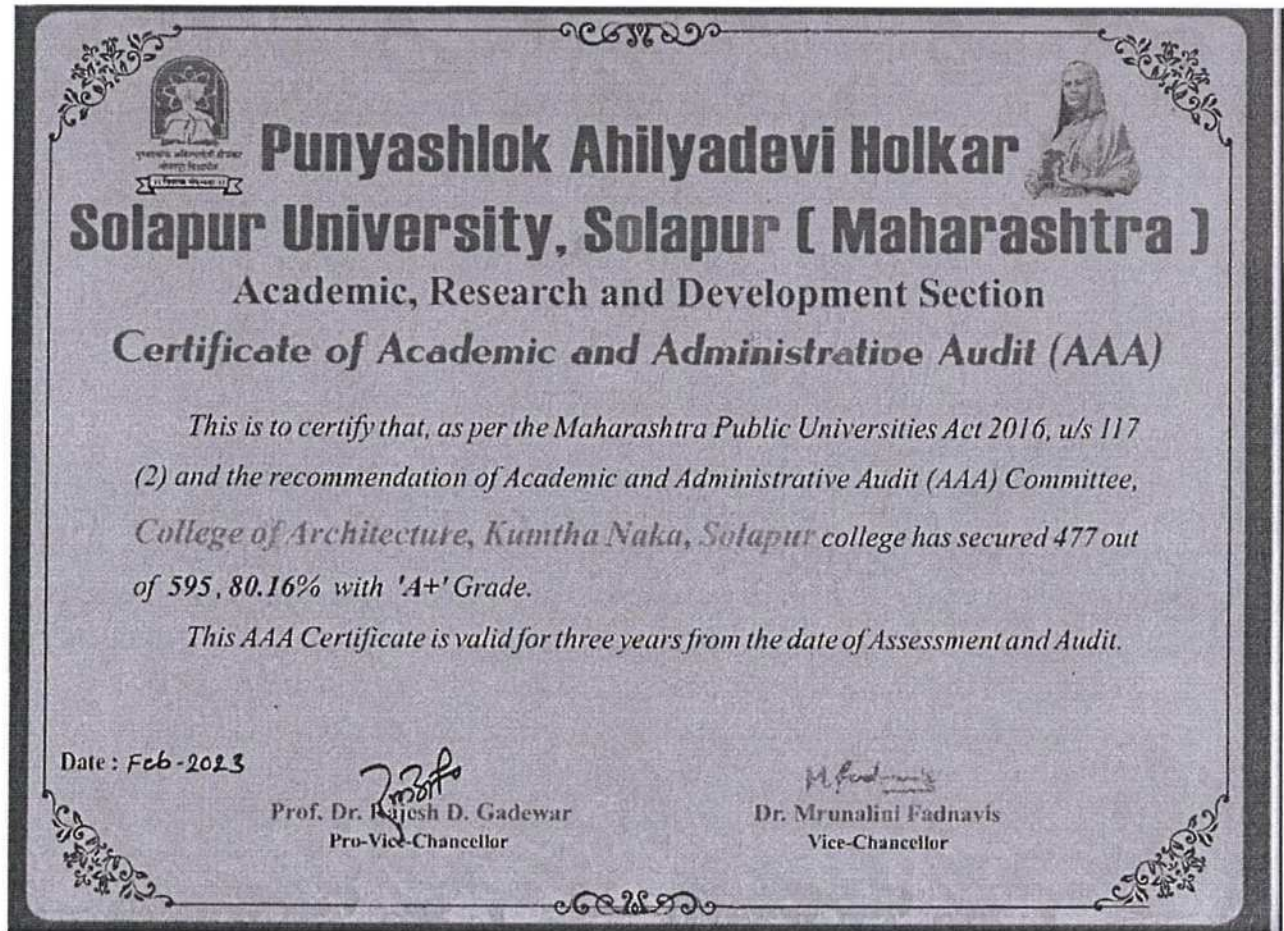
- Art and technology workshops need to be developed along with workshop in charge
 - As we have more percentage of girls we need min one lady peon on urgent basis (one from school can be shifted to college)
 - Software are available for day to day managements
 - Standardization of letters , records ,communication ,mailing along with college portal and personal mail id needed
 - Instead of Architectural Draftsman and interior design we can think of starting Commercial Art and Fine art, Digital Architecture, Printing Technology etc.
 - The way we are planning to give exposure to students our management team and staff team need to visit other architecture colleges to see working and teaching methods
 - MOU and Exchange programme as fund raising activity need to identify like Art Commission, TERI, MEDA etc.
 - Private manufacturers can help us in developing labs and workshops
 - HOD must be allotted certain amount to utilize under his/her capacity in academic year(minimum 25000/-) and record should be maintain
- d. Activities, Studio Culture
- Various ways to Create Interactive Studios need to adapt
 - Studio Timings need to modify and studios must be available for 12-15 hrs minimum
 - Flexibility must be given to visiting lecturer to take lecture after their office hours
 - Parents ,fresher students need orientation programme when they admit to architecture
- e. Site visits, tour, etc
- Management must promote and encourage students by giving finicial support
 - Local visit, Subject specific visit, Study tour need to plan and parents must be aware of it as a part of architectural education
 - Hands on workshop outside our college can be planned
 - Study tour outside India for selected students needed
 - Presentation after tour , workshop ,seminar for staff and student needed
- f. Image building Suggestion(Admission Process)
- Use of media ,social as well printed need to focus on
 - Workshop seminar on open platform for all
 - Social awareness programme through students activity and competitions in schools and colleges
 - Involvement of college In social actlvity other than architectural platform



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AAA audit certificate and University Approvals



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